



Begin a LIB Finance Club: Step by Step Guide

LIB Finance Clubs are great ways to create positive affirmation and accountability for your journey to debt elimination and financial health. By joining a club, you'll find support and encouragement as well as fun and easy ways to resolve financial issues that keep you from reaching your goals. The Club concept allows you to help others while you help yourself.

STEPS

- 1 – Just do it.
- 2 – Use your calendar.
- 3 – Use your address book.
- 4 – Decide on a location.
- 5 – Extend the invitation.
- 6 – Prepare for the first meeting.
- 7 – Send reminders and make copies.
- 9 – Begin your club.

Let's Get Started

Step 1: Just do it.

Are you ready to begin a personal adventure to “Living In The Black”? The LIB Finance Club is an easy and exciting way for you and your family, friends or co-workers to address issues that keep you from financial success. Make a commitment to start right away.

Step 2: Use your calendar.

The greatest benefit to having your own Finance Club is that you can plan around your schedule. You're the first member. Choose a time that's right for you. Write it in your appointment book.

Step 3: Use your address book.

Now that you've committed to this endeavor, make a list of others you want to join you. List people who you believe are open to making positive changes in their lives and would be willing to encourage others. Stay away from anyone with negative and “fixed” attitudes. Invite people who want to learn new ways to manage their money and grow their finances. Be open to people in other groups with you: church, work, school, other organizations. Also consider recruiting members through the local bulletin board at the library, coffee shop or other places you frequent. Also, have family and friends to invite other family, friends and co-workers who share the same interest in building their financial health.

Step 4: Decide on a location.

Select a location that is comfortable, safe and easy o access refreshments for your guests. Whether you're meeting in a home, restaurant, classroom or community center, the seats should be arranged so that everyone can see, hear and talk to each other easily.

Step 5: Extend an invitation.

Two to three weeks prior to your date, send out invitations. Feel free to use our brochure (download here) or create your own. Your style should determine how you make the invitation. If you're the Martha Stewart type, you may want to make your own. If you're more the Oprah Winfrey type, you may want to use E-vite. Don't be afraid to announce it at your next PTA, church meeting or girl's night out! Consider sending three times as many invites as people you expect to attend. We recommend four to twelve people in each group including you.

Step 6: Prepare for the first meeting.

As the RSVPs come in, go ahead and prepare for the first meeting. You should download the following documents to review for your first meeting. Email any questions or concerns you might have prior to the date. Allow us 48 to 72 hours to respond to you.

- Meeting Guide for Facilitators
- Tips for Success
- Commitment Form
- Confidentiality and No Sell Agreement
- FAQs
- Register Your Club

Step 7: Send Reminders and Make Copies

5 Days before Your Meeting

You've made a commitment and are on your way to better money management, debt elimination and financial health. You are the first member of your Finance Club! Send reminders to others you have invited to join you. Make copies of the following documents for the number of people that sent RSVPs, plus a few extras for anyone who responds at the last minute.

Commitment Form
Confidentiality and No Sell Agreement
Attitude Adjustment and Assessment Tool
Club Documents

Step 8: Begin your club.

Keep your Meeting Guide for Facilitators in mind. See yourself and your friends being successful in this adventure. Even two people can be a club, so don't get caught up in how many people actually show up. People come and go, but you must remain true to *your* goals and *your* commitment. You're taking control of your finances! You're taking control of your future! Your club is one positive step towards your goal.